



Photo

APPLICATION FOR MY VOLUNTEER POSITION

Volunteer Position Applying For: Camp Leader / Volunteer

Instructions:

1. Fill in **ALL** the information required (where applicable)
2. All information provided by you will be kept confidential and will not be distributed to any other third party without your permission

A. APPLICANT'S PERSONAL DATA

Full Name (as in NRIC/Passport)	NRIC / FIN / Passport No.	Date of Birth (dd/mm/yyyy)
Mailing Address	Nationality	Race
	Home Tel	Mobile
	Email	
Marital Status <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed	No. of Children (if any)	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
Religion <input type="checkbox"/> Buddhism <input type="checkbox"/> Christianity <input type="checkbox"/> Hindusim <input type="checkbox"/> Islam <input type="checkbox"/> Taoism <input type="checkbox"/> Others: _____		
Highest Educational Qualification <input type="checkbox"/> PSLE <input type="checkbox"/> GCE 'N' / 'O' / 'A' Level <input type="checkbox"/> ITE <input type="checkbox"/> Diploma <input type="checkbox"/> Bachelor Degree <input type="checkbox"/> Master Degree <input type="checkbox"/> Others: _____		Area(s) / Field of Study
Name of School / Organisation (where you are currently studying / working)		Do You Have a Driving License? <input type="checkbox"/> Yes <input type="checkbox"/> No Class: _____
What other clubs, organisations, or associations are you currently involved with?		
How did you know about our volunteering opportunities? <input type="checkbox"/> Friends <input type="checkbox"/> Brochure (please specify where you obtained it): _____ <input type="checkbox"/> MYMCA Website <input type="checkbox"/> NVPC Website / SG Cares <input type="checkbox"/> Others: _____		
IN CASE OF EMERGENCY		
Medical History, Drug or Food Allergy (if any)	Name of Next-of-Kin (NOK)	Relationship <input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Husband <input type="checkbox"/> Wife <input type="checkbox"/> Brother <input type="checkbox"/> Sister <input type="checkbox"/> Others: _____
	Contact No of NOK.	

B. LANGUAGE & DIALECT PROFICIENCY

<u>Spoken</u>	<u>Written</u>
Language: _____ <input type="checkbox"/> Elementary <input type="checkbox"/> Fluent	Language: _____ <input type="checkbox"/> Elementary <input type="checkbox"/> Fluent
Language: _____ <input type="checkbox"/> Elementary <input type="checkbox"/> Fluent	Language: _____ <input type="checkbox"/> Elementary <input type="checkbox"/> Fluent
Language: _____ <input type="checkbox"/> Elementary <input type="checkbox"/> Fluent	Language: _____ <input type="checkbox"/> Elementary <input type="checkbox"/> Fluent

C. VOLUNTEER EXPERIENCE

Have You Had Any Previous Volunteering Experience? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please briefly describe:	Food Preference <input type="checkbox"/> None <input type="checkbox"/> Vegetarian <input type="checkbox"/> Halal <input type="checkbox"/> No Beef <input type="checkbox"/> Others:
Why makes you want to volunteer as a Camp Leader / Volunteer?	Available for which Camp dates?
Special Skills <input type="checkbox"/> First Aid <input type="checkbox"/> Photography <input type="checkbox"/> Video-filming / Editing <input type="checkbox"/> Graphic Design <input type="checkbox"/> Web Design <input type="checkbox"/> Lighting Design <input type="checkbox"/> Sound Engineering <input type="checkbox"/> Events Management <input type="checkbox"/> Stage Management Music: _____ Sports: _____ Others: _____	
Personal History 1. Have you ever suffered or are you suffering from any physical impairment, disease or mental illness? <input type="checkbox"/> Yes <input type="checkbox"/> No 2. Have you been charged with any offence or do you have a criminal record in Singapore or convicted in a court of law in any other country? <input type="checkbox"/> Yes <input type="checkbox"/> No If you answered 'Yes' to any of the above, please give details: _____	
Do you want to be included in our Mailing List for updates on future volunteering opportunities and event happenings? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Please provide names and contacts of a character referee	
Name: _____	
Relationship: _____	
Occupation: _____	
Contact No.: _____	

D. AREAS OF VOLUNTEERING INTEREST

Type of Beneficiaries that you like to help (You may choose more than one) <input type="checkbox"/> Children <input type="checkbox"/> Youth <input type="checkbox"/> Elderly Folks <input type="checkbox"/> Families <input type="checkbox"/> Intellectually / Mentally / Physically-Challenged <input type="checkbox"/> Others: _____

E. UNDERTAKINGS

The above-mentioned hereby undertakes:

1. To execute his/her task responsibly and effectively, to work towards achieving the objectives of the Association and to abide by the Association's rules and procedures.
2. To be exemplary in conduct, speech and behaviour by putting into practice the Association's core values of CARING, HONESTY, RESPECT and RESPONSIBILITY.
3. Not to be late or absent for any assigned duties or activities without informing the volunteer supervisor or related staff at least 48 hours ahead of the scheduled event or activity, unless under unforeseen circumstances where notice of absence should be communicated within 24 hours.
4. To maintain a Volunteer Timesheet and an accurate attendance record.
5. Not to be involved in or to initiate any activity which may constitute a conflict of duty and personal interest, e.g. conduct unauthorised personal classes or activities using the Association's facilities or under the Association' name.
6. To restrict all classes / activities within the assigned premises, and to avoid the following areas except on official business: administration offices, hostel reception and rooms, restaurant kitchen, storerooms, child care premises or rooms designated for other uses.
7. Not to divulge any sensitive information or data which may compromise the Association, and to avoid communicating with the media (local and foreign) for or on behalf of the Association except with express authorisation.
8. To indemnify the Association against all claims by participants or a third party occasioned by the negligence or tort of the above-named or his/her agents or servants.

PART 1: VOLUNTEER'S UNDERTAKING

I have read and understood and agree to abide by the terms and conditions and regulations governing this assignment as set out above.

I further declare that all particulars furnished by me above are true and correct.

I permit the Association to contact my references and previous employers for checks.

I understand that the Association shall have the full discretion to support or reject my application.

I understand that my services will be terminated if the Association at any time discovers any of the particulars furnished by me are false.

PART 2: DECLARATION OF OFFENCES*

I, the undersigned, hereby declare that, I have not been previously convicted of:-

- a) any offence involving child abuse or child neglect
- b) any offence under Part XI of the Women's Charter (Cap 353); and
- c) an offence under Section 375 or 376A of the Penal Code (Cap 224)

I understand that I will be disqualified from appointment or if appointed, my services will be terminated without any notice if the said particulars are found to be untrue.

Signature of Applicant

Date

* Please refer to page 5 for details on the offences mentioned above.

PART 2: CONSENT OF GUARDIAN

(To be completed and signed by the Parent/Legal Guardian where the participant is below the age of 18 years)

* *Please delete where not applicable

I, _____ holder of *NRIC/Passport No: _____ allow my *child / ward

(name) _____ to volunteer at the Metropolitan YMCA (MYMCA) Singapore. I am fully aware that his/her participation in the volunteering program involves certain amount of risk. I acknowledge that we are participating voluntarily and with knowledge of these risks. I understand that he/she will have to co-operate fully with the organisers and the leaders of the Association and comply with training condition, guidelines and regulations as set out by the organisers and leaders. I hereby undertake that I shall hold harmless the organisers, the sponsors, the school and their respective officers, representatives, employees, volunteers and agents in respect of any loss or damage or any injury, illness or loss of life which may be sustained by my child/ward during volunteering or arising from any cause in connection with the volunteering program howsoever the same may be caused. I fully declare and confirm that I have read and fully understood all the section in this volunteering indemnity form including the preceding acknowledgement and undertaking and ensured that my *child/ ward fully understands the same and that all the information provided herein are in true and Undertaking given by my *child/ ward.

Signature of Parent / Guardian & Date

Relationship to Child / Ward

FOR OFFICIAL USE ONLY

This Application is approved / not approved.

Date of Approval: _____

Approved By: _____ Orientation Date: _____ Commencement Date: _____

Remarks: _____

Date of Resignation / Termination: _____ Entered By: _____

VOLUNTEER ALLOWANCE (For Camp Leader / If Any)

To be completed by Dept Manager / Volunteer Manager

1. Pls tick (✓) accordingly:

[] *Transport at \$ _____ per day / per cab fare for single trip return trip;

[] Others (pls specify) _____

2. As approved by Dept Manager, allowance(s) will be made either by cheque at the end of each calendar month; or by cash at the end of the volunteer assignment/project.

Name of Dept Manager / Volunteer Manager

Signature & Date

*Transport – Amount for reimbursement will be recommended and justified by Dept Manager at his/her discretion for the particular volunteer’s traveling expense (for volunteer duty/assignment).

OFFENCES

A. Women's Charter 1997 Ed. Cap. 353

SECTION	DESCRIPTION
140.	Offences relating to prostitution.
141.	Traffic in women and girls.
142.	Importation of woman or girl by false pretences.
143.	Permitting girl below the age of 16 to use premises for intercourse.
144.	Permitting mental defective to use premise for intercourse.
145.	Causing or encouraging prostitution of, intercourse with, or indecent assault on, girl below the age of 16.
146.	Persons living on or trading in prostitution.
147.	Suppression of places of assignation.
148.	Suppression of brothels.
149.	Notice to owner and occupier.
150.	Determination of tenancy of places in conviction for permitting use as brothel, etc.
151.	Demolition of structural contrivances for facilitating the running of a place of assignation or of a brothel.
152.	Authority of courts to issue arrest and search warrants.
153.	Trials in camera in certain cases.
154.	Trial of offences.
155.	Detention pending judicial proceedings.
156.	Director may examine women or girls and person in charge of them.
157.	Inspection.
158.	Security on departure of women or girl from Singapore.
159.	Woman or girls below the age of 21 used or trained for immoral purposes, etc.
160.	Director may order detention of woman or girl in certain cases.
161.	Period of detention of women or girl in place of safety.
162.	Marriage not to be contracted without the consent of Director.
163.	Women and girls in urgent need of refuge.
164.	Transfer of women or girls from once place of safety to another place of safety within Singapore.
165.	Removal of women or girls to Malaysia, Brunei Darussalam or Hong Kong by order of Minister.
166.	Appeal.
167.	Women and girls may be received into and detained in Singapore.
168.	Women and girls so received to be subjected to local law.
169.	Women and girls detained to be subject to rules.
170.	Director may cause persons to be photographed.
171.	Power to summon and examine persons in certain circumstances.
172.	Record of evidence.
173.	Power of search.
174.	Power of arrest and seizure.
175.	Presumptions arising out of warrants.
176.	Appointments of officers.
177.	Minister may establish places of safety.

B. Penal Code 1985 Ed. Cap. 224

SECTION	DESCRIPTION
375	Rape
376A	Incest