



AQUATIC PROGRAMME Procedures and Guidelines

1. Registration & Fees

All participants of Metropolitan YMCA Programmes must be an **Associate Youth Member** of Metropolitan YMCA Singapore. Each term consists of **10 lessons (45 mins) for preschool and primary level classes, 10 lessons (1.5hr) for competitive level** and there are **no lessons on Public Holidays**.

(I) Membership Fee

| | | |
|----------------------------|-------|--------------------|
| | \$ | |
| Associate Youth (below 21) | 10.70 | (Inclusive of GST) |

(II) Fee Structure

| | | |
|-------------------|--------|--------------------|
| | \$ | |
| Preschool Level | 265.00 | (Inclusive of GST) |
| Primary Level | 275.00 | (Inclusive of GST) |
| Competitive Level | 300.00 | (Inclusive of GST) |

*Preschool level: Tadpole, Crayfish, Goldfish

*Primary level: Clownfish, Seahorse, Jellyfish, Octopus, Grouper, Flying Fish, Dolphin

*Competitive level: Swim Club

*M.Y First Club/M.Y World will be entitled to a 5% discount for full fee payment.

(III) Payment of Fees

Fees must be paid before class commencement as enrolment cannot be confirmed without full payment. Participants with unpaid fees will not be allowed to attend the class. All cheque payments should be made payable to **Metropolitan YMCA Singapore**.

(IV) Fee Refund

Fees paid will not be refunded unless the Metropolitan YMCA cancels the class. The following refund policy applies upon withdrawal:

| Notice of withdrawal | Refundable Fees |
|---|------------------------|
| One week or more before class commences | 75% |
| Less than one week before class commences | 50% |
| Once class has commenced | No refund |

(V) Transfer Fee

In the event of a request for transfer/ change in class schedule/time slot after registration, a transfer fee of S\$15 (exclude GST) will be imposed.

(VI) Late Payment

All service fees must be paid before the programme/term commences. A 10% surcharge will be levied on all late payments. All cheque payments should be made payable to **Metropolitan YMCA Singapore**.

2. Term Assessment

Assessments will be conducted at the end of each term set by Metropolitan YMCA Singapore.

3. Replacement Lesson

Replacement lessons will only be given to students who have made full payment per term. Replacement lesson will only be given to the student with a valid and certified Medical Certificate. The maximum number of replacement lessons that a student will be given in a term is TWO.

- The replacement class must be of the same or similar level for the existing student.
- Please call the Programmes Counter @ 6839 8355 for a replacement class schedule and availability.
- Parents or students are advised to make this arrangement or re-scheduling of class at least one day in advance.
- No refund will be made if your child cannot make it to all our available replacement classes

To maintain safety and an appropriate Instructor-Students Ratio, students who did not make an early booking of replacement class will not be allowed into any class. If a class is full, there will not be the addition of students.

**Due to COVID-19 safety measures, no replacement class will be arranged during this period of time. The lesson missed due to a valid and certified Medical Certificate will be offset in the next term.*



4. Cancellation of Class

The association reserves the right to cancel any class due to insufficient enrolment. For class cancellation, parents will be notified prior to the class commencement.

5. Wet Weather Policy

In the event of inclement weather, the lesson cancelled by Metropolitan YMCA Singapore will be offset in the next term. Do note that the maximum number of lessons that a student will be given each term is TWO.

E.g. Mon 4.45pm to 5.30pm class

Is there a lightning risk?

- No: The instructor will carry out the lesson as per normal.
- Yes: The instructor will monitor for 10 mins if the lesson can be carried out. The participants will sit at the seating area next to the swimming pool for further advice.
 - o If there is no lightning risk, the lesson will carry on as per normal until 5.30pm.
 - o If there is a lightning risk, the lesson will be cancelled.

6. Indemnity

Every reasonable effort will be taken to ensure your child's safety while participating in the programme. However, parents should be aware of the inherent hazards of aquatic programmes, including the possibility of inside the pool or poolside injuries, chemical exposure, disease, risk of drowning and lightning. The Association, its staff, assistants, teachers or agents will not be held responsible for any loss, injury, fatal or otherwise, arising from accident or mishap in the process of your child's learning.

7. Declaration

I also give consent to have my/my child's photographs or videos taken during the association's outreach events, to be used for the marketing and publicity purposes of the organisation.

8. Enquiries and Feedback

For feedback or enquiries, please contact our Programmes Staff during office hours (Mon to Fri 8.00am to 6.00pm) at programmes@mymca.org.sg or **68398355**.

I, _____ parent of _____

_____, agree with the terms and conditions as mentioned above.

Parent's signature

Date